

End User Check Audit



OM154

EastCoastbuses Lothiancountry 
EDINBURGH BUS TOURS LOTHIAN MOTORCOACHES

* Any items not checked, please ensure driver is made aware of item, that it is recorded in the comments section and a X is placed in the box.*	Driver Name		
	Payroll Number		
	Bus Number		
Cab		X	Comments
1	Handbrake applied		
2	Neutral gear selected		
3	No visible warning lights on dash		
4	All cab equipment operational		
5	Driver seat and cab door fully functional		
6	End user ETM/ NAVINEO		

Inside

7	No passengers onboard		
8	Lost property check		
9	Interior lights all working		
10	No damage to seats, panels, rails, floor treads, graffiti		

Outside

11	No damage to panels / windows		
12	Registration lights and plates		
13	Destination Screens		
14	All exterior lights		
15	Sign of leaks - water, oil, AdBlue, air		
16	Tyres- All inflated (no signs of punctures, damage to tyre wall)		

Remind all drivers:

- End of use vehicle checks. At your last bus stop before entering the depot, you must check for any passengers on board and for any defects. When you park up at the garage, you must check the external of your vehicle for any defects. Please report all defects with the desk supervisor.

To be completed by Instructor / Assessor:

Name: _____

Payroll Number: _____

Signature: _____

REFERRAL REQ?

YES	NO
<input type="checkbox"/>	<input type="checkbox"/>

Date: ___/___/___

Ver. June 24