

Risk Assessment

Activity	De-Vaulting buses
Location	All Garages
Persons at Risk	De-vaulters, contractors
Name of Assessor	Stuart Rollo – Health and Safety Manager
Date	17/01/2026

Ref No.	Description of Hazard	Risk Ranking (before controls)			Control Measures	Risk Ranking (after controls)		
		L	S	R		L	S	R
1. Vehicle Movements associated with workplace transport on the garage floor, de-vaulting area and as a result of deliveries / collections	<ul style="list-style-type: none"> Personnel may suffer fatal or serious injury as a result of being struck by moving vehicles and plant 	4	5	20	<ul style="list-style-type: none"> A detailed assessment of the risk from workplace transport carried out, documented and communicated to employees and contractors Workplace Transport Risk Assessment identifies traffic routes, risks and controls and these are fully implemented All persons entering areas where traffic movement is likely are required to wear Hi Vis vest conforming to EN471 Class 2 (intermediate visibility) Speed limits clearly indicated and do not exceed 10mph De-vaulting stations are protected from moving vehicles by way of barriers or other forms of segregation. All vehicles requiring de-vaulting required to position correctly at de-vaulting camera De-vaulters remain within protected area and do not commence with de-vaulting process until vehicle is stationary with handbrake applied 	1	5	5
2. Manual Handling associated with repetitive movement or lifting, pushing, pulling and carrying of items by bodily force and twisting and stretching	<ul style="list-style-type: none"> Soft tissue injury, back pain, and other MSD's as a result of manual movement of heavy or awkward loads if they try to lift objects that are heavy and/or awkward to carry or are required to work in awkward postures 	4	4	16	<ul style="list-style-type: none"> A detailed manual handling assessment has been undertaken and documented for hazardous manual handling operations i.e. where there is significant risk of personal injury Pre-existing medical conditions are identified by pre-employment medical and health questionnaire Mechanical aids and assistance are available and used where detailed assessment indicates necessary. Mechanical aids are subject to inspection and maintenance records Employees have received training, information and instruction in relation to the risks and precautions associated with manual handling safe lifting techniques and safe use of any mechanical aids 	2	3	6
3. Exposure to harmful substances	<ul style="list-style-type: none"> Staff may suffer respiratory discomfort and ill-health due to prolonged exposed to diesel engine exhaust emissions (DEEEs) 	4	4	16	<ul style="list-style-type: none"> Activities restricted to well ventilated designated area Engines are switched off and idling avoided where wherever possible 	2	3	6

Ref No.	Description of Hazard	Risk Ranking (before controls)			Control Measures	Risk Ranking (after controls)		
		L	S	R		L	S	R
4. Slips, Trips and Falls associated with working in wet /oily environment or where there is a change in level or surface quality	<ul style="list-style-type: none"> Injuries such as abrasion, bruising and potentially fractures if trip on uneven surfaces, changes of level or slip on spillages or wet floors and fall 	4	4	16	<ul style="list-style-type: none"> Pedestrian and traffic routes are inspected regularly and maintained in good condition Potholes and uneven surfaces shall be conspicuously marked until repairs can be undertaken Arrangements are in place to ensure oil/fuel/other spillages contained or cleaned up e.g. spill kits available, and waste is disposed of appropriately Safety footwear which is oil and slip resistant and has protected steel toe cap is provided and wearing enforced by management The area around the fuel bay is periodically deep cleaned to remove oily debris and residues and prevent build up Floors and traffic routes are strong enough for the loads placed on them and the traffic expected to use them. 	2	3	6
5. Extremes of temperature associated with exposure to high temperatures / humidity and increased physical effort	<ul style="list-style-type: none"> Staff may suffer heat stress and fatigue. Similarly, staff could experience discomfort, ill effects and possibly hypothermia due to exposure to cold temperatures or inclement weather 	3	4	12	<ul style="list-style-type: none"> Exposure to extreme warm temperatures is reduced by controlling work pattern and the work rate Cold drinks or drinking water is readily available in hot weather and hot drinks can be obtained in cold weather In extremes of weather the operator is permitted to take short rest breaks Warm clothing, waterproof and high visibility outer clothing with full sleeve jackets and trousers is provided and worn in cold or inclement weather 	1	3	3
6. Violence and Aggression associated with aggravated burglary during cash collection	<ul style="list-style-type: none"> There is potential for aggravated burglary which could result in major injury to employees involved in movement of cash 	3	4	12	<ul style="list-style-type: none"> Competent and resourced 3rd party employed to remove monies and written procedures in place CCTV installed and visible as deterrent and any reconciliation done in a secure area out of employee's/public sight Location monitored by 24-hr manned control room Monies are not accessible i.e. secured in sealed containers and wheeled to 3rd party vehicle by security staff Staff are informed not to try and be a hero in a robbery situation but to hand over cash if threatened and attempt to get a good description of the assailant 	1	4	4

Key: Risk Ranking = Likelihood x Severity

Likelihood:

- 1 = Very unlikely
- 2 = Unlikely
- 3 = Fairly unlikely
- 4 = Likely
- 5 = Certain

Severity:

- 1 = No injury or illness
- 2 = Minor injury or illness
- 3 = Up to 7 days absence
- 4 = Over 7 day absence
- 5 = Fatality

Residual Risk (after controls):

- 17-25** = Unacceptable Risk
- 10-16** = High Risk
- 5-9** = Medium Risk
- 1-4** = Low Risk

Score 17-25 Unacceptable Risk

Stop activity immediately and review controls

Score 10-16 High Risk

Implement existing controls and look to improve on them within specified timescale

Score 5-9 Medium Risk

Implement existing controls and look to improve

Score 1-4 Low Risk

No further action required ensure controls maintained

Sign off and Approval

Conducted by:

Names: Stuart Rollo

Positions: Health & Safety Manager

Date: 17/01/26

Signatures: Stuart Rollo

Approved by:

Name: _____

Position: _____

Date: _____

Signature: _____

Review period:

Next review date: Jan 2028